

REGULAR COUNCIL MEETING MINUTES  
Friday, May 19, 2017

The regular meeting of Improvement District No. 4 Council was held at the Waterton Community Centre in Waterton Lakes National Park on Friday, May 19, 2017.

**Those in Attendance:**

Chair Brian Reeves, Councillors: Brian Baker, Jody Thaele, Ken Black and Dennis Pollock  
CAO Scott Barton

**Call to Order:** Chair Brian Reeves called the regular meeting of Council to order at 6:25 pm.

**Adoption of Agenda**

**01-05-19-17 MOVED** by Councillor Jody Thaele that the agenda be adopted as amended.

**UNANIMOUSLY CARRIED**

**2016 ID4 Financial Statements**

Lisa Rajewski from Alberta Municipal Affairs presented the 2016 Financial Statements to Council by phone conference.

**02-05-19-17 MOVED** by Councillor Ken Black that 2016 Improvement District No. 4 Financial Statements be approved as presented.

**UNANIMOUSLY CARRIED**

**Minutes of April 21, 2017**

**03-05-19-17 MOVED** by Councillor Dennis Pollock that the minutes of the regular meeting of Council held on April 21, 2017 be approved as presented.

**UNANIMOUSLY CARRIED**

**Parks Canada Report – Bob Elliot, Town Site Manager**

Parks Canada Town Site Manager Bob Elliot gave a presentation on Parks Canada's Capital Cost Recovery Program. The presentation is attached to these minutes. He also discussed the following items with Council: Canada 150 preparations; location of traffic counters for Park vehicular capacity management; that all infrastructure projects will be shutdown by June 15; Cameron Lake Pavement Project, and asked that all bear sightings in the Town Site be reported to Town Site Management.

**Items for Discussion**

**Recording of Council Meeting**

Council has received a request to video record Council Meetings and to make the recordings available on the internet. The request was discussed. Administration was directed to develop a recommendation for Council's consideration that explores equipment requirements, options and associated costs.

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**Combining Council and Committee Meetings**

**04-05-19-17** **MOVED** by Councillor Brian Baker that Council and Committee Meetings be combined and that Council Meetings will start at 5:30 pm.

**UNANIMOUSLY CARRIED**

**Committee Reports**

**Medical Clinic**

Councillor Jody Thaeil reported that Rural Physicians Group of Alberta Health Services will be coming for a meeting the first part of June. The meeting will focus on discussing a service model vs a business model approach to a Medical Clinic in Waterton.

**Clean Lake Initiative**

Councillor Jody Thaeil provided a report on the activities of the Clean Lake Initiative Ad Hoc Committee. The Committee had a good meeting with Parks Canada. In the meeting Parks Canada provided an overview of the science and growth of the invasive mussel. So far, the conversation has been very constructive. Parks Canada is prepared to consider proposed solutions.

**Broadband Project**

Chair Brian Reeves provided Council with an update on the progress of the Broadband Project in the town site.

**Lion's Hall and Duplex Project**

Council discussed the Lion's Hall and Duplex Projects.

**Correspondence**

**05-05-19-17** **MOVED** by Chair Brian Reeves that the Correspondence be accepted as information.

**UNANIMOUSLY CARRIED**

**Next Council Meeting**

The next regular meeting of Council is scheduled for June 23, 2017 in the Waterton Community Centre at 5:30pm.



IMPROVEMENT DISTRICT #4  
WATERTON LAKES NATIONAL PARK

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**Adjournment**

**06-05-19-17** **MOVED** by Councillor Brian Baker that Council Meeting adjourn at 7:25 pm.

**UNANIMOUSLY CARRIED**

Chair Brian Reeves

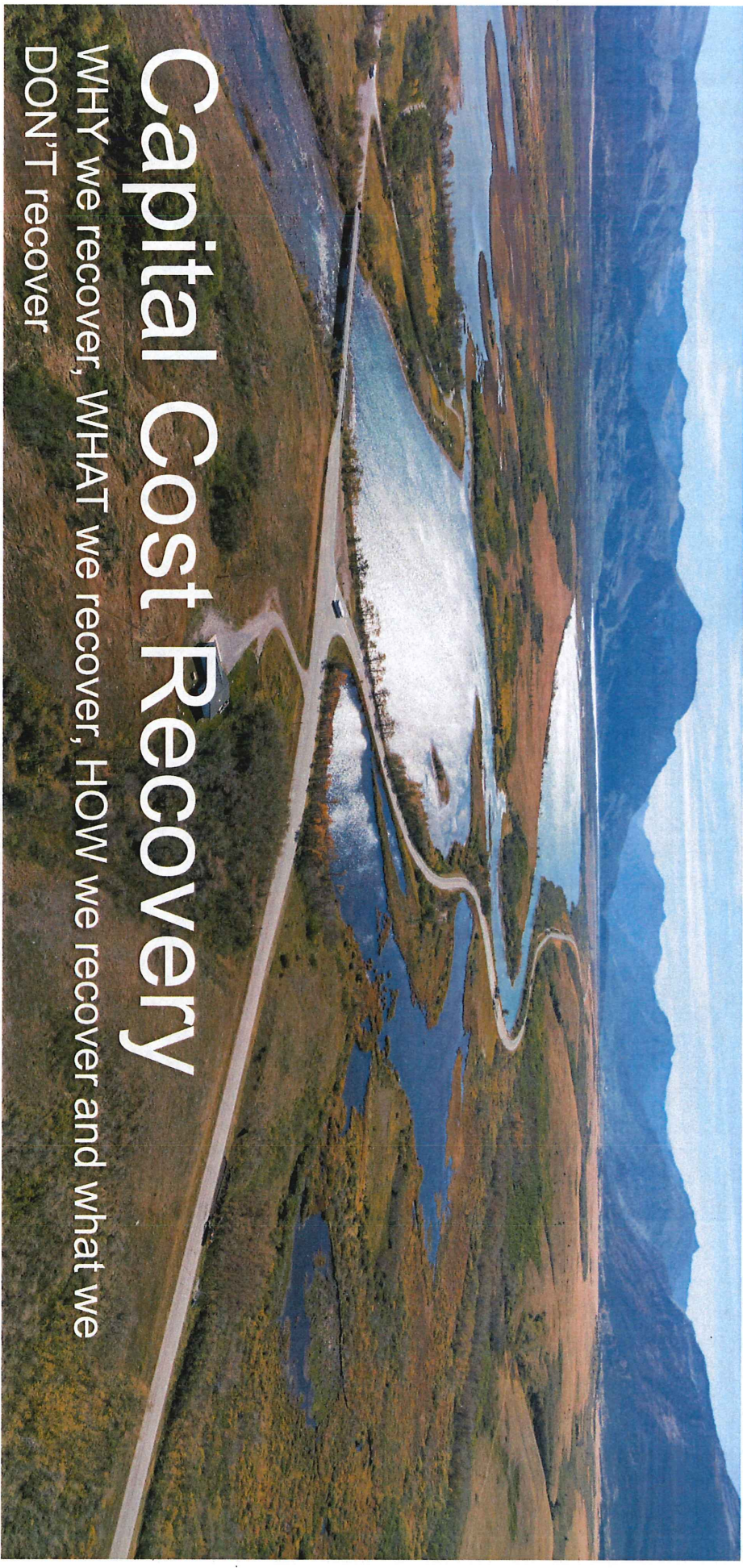
CAO Scott Barton





Parks  
Canada

Parcs  
Canada



# Capital Cost Recovery

WHY we recover, WHAT we recover, HOW we recover and what we  
DON'T recover





# Why we recover capital costs

- The Water and Sewer Regulations under the Canada National Parks Act requires Parks Canada Agency to recover **all** costs of water and sewer **including capital costs** from those connected to the system.





# Authority

- For those of you who want to check refer to sections 2 (“total capital cost”) and subsection 16(2) of the *Water and Sewer Regulations*.
- *canlii.org > Canada > ...etc.*





BUT there are policy limits to what we recover.

Parks Canada Agency does not recover the “ALL”. PCA recovers “SOME”. The rest is a subsidy.





## What are the Subsidies?

A third party review of provincial and federal infrastructure costing recommended a capital framework for Parks Canada Communities in 2003 (reviewed in 2014). This was adopted by PCA. As a result current capital subsidies are:

- Municipal Equivalent - 75% (for Waterton) of all capital investments related to water and sewer.
- Environmental Subsidy – 100% of the incremental capital investments related to maintaining higher effluent targets (when PCA standards are higher than provincial standards). *This is not applicable in this round of cost recovery.*
- Subsidy related to Debt Limit – 100% of capital investments incurred for water and sewer when the community has reached its capital debt limit.





## Capital Debt Limit

- Here are the guidelines used to calculate the debt limits in each of the townsites:

### Debt Limit Guidelines for Parks Communities Based on Alberta Debt Criteria

	Total Debt Limit (1.5 times revenue)	Annual Debt Servicing Limit (25% of revenue)
Wasagamung	\$2,300,000	\$383,000
Waskesiu	\$2,830,000	\$472,000
Waterton	\$1,690,000	\$282,000
Lake Louise	\$3,360,000	\$785,000
Field	\$690,000	\$115,000

- The debt limits are based on the townsite revenue.
- The consultant recommended the use of both limits, but in 2003 the Townsite Board decided to apply only the annual payment limit to control the debt amount charged to residents.





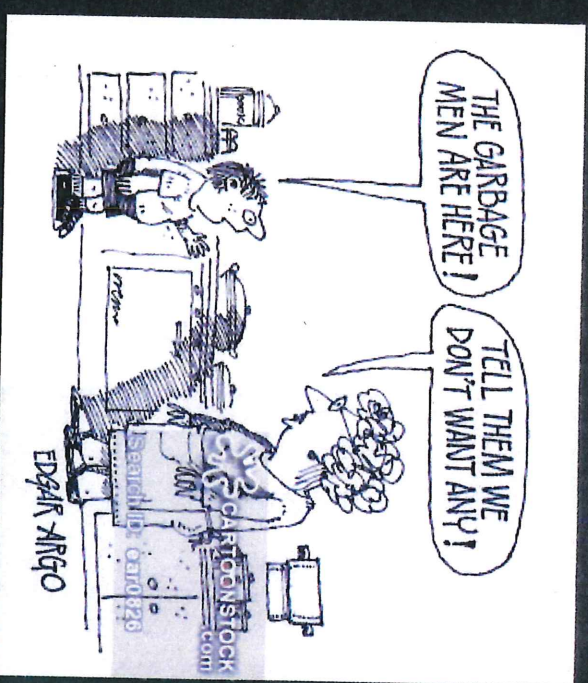
Feb 3rd 2017 - Capital Cost Recovery			
Budget Update FII Project # 759			
Project Budget (A)			
	2014/15	2015/16	2016/17
PWGSC Fees& Disbursements	2,492.64	119,841.99	122,000.00
Confirmed Consultant Cost (AFW) Phase A & B		356,010.00	89,969.30
Consultant Cost for detailed design for Phase C, D, & E			245,379.69
Confirmed Contractor Cost (Phase A & B)		1,155,647.89	2,848,743.88
Phase C Fibre optic relocation			143,278.75
(C) Construction cost			1,091,428.38
<b>Actual cost 2016/17 FY</b>		<b>1,631,499.88</b>	<b>4,540,800.00</b>
PCA - Capital Cost Recovery (B) Water & Sewer @ 55% of TEC			2016/17
PWGSC Fees& Disbursements			67,100.00
Confirmed Consultant Cost (AFW) Phase A & B			49,483.12
Consultant Cost for detailed design for Phase C, D, & E			134,958.83
Confirmed Contractor Cost (Phase A & B)			1,566,809.13
Phase (C) Construction cost			600,285.61
Anticipated Phase (D) Construction cost			0.00
Anticipated construction cost for Phases D and E			0.00
<b>TOTAL</b>			<b>2,418,636.69</b>
<b>Note: road, sidewalk and landscaping costs not included=45%</b>			
<b>SSA costs for 2014/15 FY included in total</b>			





# Other costs we don't recover

- Snow removal
- Structural fire protection
- Capital costs for roads and sidewalks
- Maintenance costs for roads and sidewalks
- Capital costs for garbage
- Development costs- an adjustment to processing permits and monitoring







# Contact Bob Elliott

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